



## Princes Risborough Lawn Tennis Club

### Minutes of the Annual General Meeting of Princes Risborough Lawn Tennis Club, held in the clubhouse on Tuesday 16<sup>th</sup> April 2019

#### Present

Catherine Redding (President), Lindsay Smith (Chair), Roz Pringle, Stephen Biggs, Ant Heald, Mel Burn, Hazel Brownlee, Di Wright, Sarah Wood, Ryan Romano, Tracy Strong, Mike Saunders, Rosemary Woodward-Court, Paul Woodward-Court, Jenny Webley, Mike Piercy, Penny Hollings, Yvonne Jamison, Sue Lambert, Martha Blackwell, Sarah James, Ian Martin, Russell Tallyn, Sally Sculfor, Adam Cayley, Ken Berry, Marie-France Weiner, Phil Langley, Sam Hussey, Chris Campling, Maddie Simpkin, Gail Merrison, Steve Bailey Kennedy, Jo Walkley

#### Apologies

Stu & Rose Lindsay, Malcolm & Susan Shepherd, Chris & Margaret Hill, Helen Gibson, Alan & Angela Atkinson, Denis Houston, Patrick Walker, Caroline Lewis, John Humphries, Michael Sullivan, Tracy Brockbank, Sophie Brownlee, Marilla Speller, Ken Brazier

#### Previous Minutes

The minutes of the previous AGM on the 24<sup>th</sup> April 2018 were approved. Matters arising not covered elsewhere:

- Lindsay Smith can now see again, having been in hospital this time last year
- The unwelcome late-night visitors who were causing a few issues this time last year were reported to the police, who were not very interested, but the problem seems to have gone away

#### Chairman's Introduction

Lindsay Smith welcomed everyone present to the newly refurbished clubhouse, and thanked all those responsible. He appealed to members to keep their "tennis home" clean and tidy.

Please see Chairman's Report attached.

#### Treasurer's Report

Roz Pringle presented the Treasurer's Report (attached).

Accounts adopted – proposed by Yvonne Jamison and seconded by Gail Merrison.

Rule 10 amendment: This was once again to agree that our accounts were not certified by auditors, saving the club a considerable sum of money. This was approved unanimously by the members present.

#### Report of captains and other officers

Please see attached Men's Captain's Report by Stephen Biggs.

Please see attached Ladies' Captain's Report by Mel Burn.

Please see attached Junior's Officer's Report by Mel Burn.

Mel reported that sadly she would be losing the services of Hazel as her principal coaching assistant after many successful years working together. Hazel was thanked for all that she had done.

#### Club Sessions

Lindsay Smith suggested that the club needed someone to oversee the Sunday morning and Wednesday evening club sessions, and to recruit volunteers to run some of the sessions, arrange the fours and keep the sessions moving. This was opened up to the floor, but the consensus was that there wasn't really a problem with how the sessions were running.

Phil Langley wondered if a WhatsApp group could be set up for the people who regularly attended the sessions, so they could communicate in advance to see who was going, especially on winter evenings when players needed to know that other people would be there.

Yvonne Jamison wanted to make sure that this would not stop other people, who weren't in the WhatsApp from attending sessions – it was unanimously agreed that this was not the case, and any member could still attend the sessions without signing up in advance.

**ACTION:** Phil Langley agreed to set up the WhatsApp group and to trial it this summer and next winter

#### Social Events

Lindsay Smith mentioned that the club had previously run a couple of social events each year (summer & winter); these were intended to bring members together and raise funds for the club. He asked for volunteers to organise a summer event to open the refurbished clubhouse. Gail Merrison agreed to organise a Mexican themed party in the summer, but would need help!

**ACTION:** Gail Merrison to consider dates and recruit a team to help organise the event.

#### Members' Open Forum

Lindsay Smith asked the members to come forward with any feedback or suggestions.

- Sarah Wood asked if the plastic chairs & tables were still accessible following the clubhouse refurbishment; Stephen Biggs replied that they were in the garage and could be used when needed, but should not be left in the clubhouse permanently.

- Rosemary Woodward-Court mentioned that the plastic recycling box that was kept by the courts had disappeared; Stephen Biggs replied that he had used it to take away some rubbish when the clubhouse was tidied and hadn't brought it back to the club, but would do soon. **ACTION:** Stephen Biggs to return the box to its rightful place
- Mel Burn asked if the table tennis table could be kept in the clubhouse, rather than the garage; those responsible for the clubhouse refurbishment were not keen on this idea but it was decided to vote, and the majority view was to store it in the clubhouse
- Maddie Simpkin asked how members could access things in the garage; Roz Pringle replied that currently this was easy as the keys were accessible in the kitchen. **ACTION:** the committee need to review this once the key box is back on the wall

### **Election of Committee Members**

Stephen Biggs reported that the committee started the year with five people, grew to six when Ant Heald was co-opted, but then reduced to five again when Tracy Brockbank resigned as Secretary. Roz, Stephen & Ant were standing for re-election; Stu Lindsay was not standing for re-election.

Stephen Biggs had received two nominations for new committee members: Tracey Strong (proposed by Roz Pringle; seconded by Lindsay Smith) and Chris Hill (proposed by Steve Bailey Kennedy; seconded by Stephen Biggs).

There were no objections or further nominations, so Tracey Strong and Chris Hill were duly elected to the committee.

### **Chairperson Role**

Lindsay Smith had decided to step down as Chairman after six years in the role.

There had only been one nomination, for Martha Blackwell (proposed by Roz Pringle).

There were no objections or further nominations, so Martha Blackwell was duly elected as the new club Chairperson.

### **Secretary Role**

Following Tracy Brockbank's resignation, Stephen Biggs had stepped into the role until this AGM, but was not standing for election to this role.

It was stated that the role is not as time-consuming as it was once, but there were no nominations for the role.

It would therefore be left to the new committee to discuss this further and appoint a new Secretary when they were able.

### **Summary of Official roles for 2019/20**

PRESIDENT: Catherine Redding

CHAIR PERSON: Martha Blackwell

SECRETARY: tbc

TREASURER: Roz Pringle

COMMITTEE: Stephen Biggs, Ant Heald, Tracey Strong, Chris Hill

### **Summary of Responsibilities for 2019/20**

Courts & Grounds Coordinator: Stu Lindsay

Membership Secretary: Ant Heald

Club Coach/Junior Organiser: Mel Burn

Fixture Secretary: Mike Piercy

Men's Captain: Stephen Biggs

Ladies Captain: Mel Burn

Tournament Organiser: Ant Heald

Wimbledon Ballot Administrator: Stephen Biggs

Website Manager: Mike Piercy

Social Media Coordinator: Ryan Romano

### **Review for Honorary Membership**

Honorary membership for the club coach Mel Burn was approved by all.

### **Any Other Business**

- Catherine Redding reported that former Chairman and club stalwart Barry Bobbitt was recovering at home after his stroke; the club had already sent a card.
- Sally Sculfor asked if the winners' boards would be replaced; Stephen Biggs replied that this was the next task on his list and wondered if any members might like to contribute to the cost (the previous boards having been donated by former members Ron & Ruby Chilcott). **ACTION:** Stephen Biggs to get quotes; committee to consider appealing for donation once cost known
- Lindsay Smith was presented with a small gift in recognition of his time as Chairman, and was thanked by all present for all his hard work over the last six years

### **Wimbledon Draw**

The Wimbledon draw was held and the members who were successful were either advised at the meeting or Stephen Biggs will be contacting them shortly.

### **Appendices**

Chairman's Report; Treasurer's Report; Men's Captain's Report; Ladies Captain's Report; Junior Officer's Report